

Hutt St Centre Community Fundraising Terms and Conditions

1. The Fundraiser' is defined as the individual, group or organisation who are fundraising on behalf of Hutt St Centre. The applicant must be solely accountable for organising and managing the fundraising activity or event and ensure it is carried out in a responsible and appropriate manner. A 'Third party fundraiser' is an event or activity organised by a Fundraiser with the purpose of collecting donations for Hutt St Centre.
A 'Receipt Log' is a record of all of fundraiser's donors who would like a tax-deductible receipt issued to them (if the monetary gift is over \$2). Donations of goods and services can also be acknowledged, but not with a tax-deductible receipt.
2. The organiser must hold an approval to fundraise issued by Hutt St Centre as required by The Australian Government under the Collections for Charitable purposes Act (1939). The organiser is not permitted to fundraise on behalf of Hutt St Centre before they have received this approval. The organiser will be notified by Hutt St Centre when their fundraising activity or event has been approved/registered.
Please visit the link below to ensure your fundraising activity or event complies with the relevant legislations and regulations surrounding fundraising in your state:
https://www.nfplaw.org.au/sites/default/files/media/Guide_to_Fundraising_SA_2.pdf
3. All fundraising activities are to be conducted in the name of the Fundraiser and are the sole responsibility of the Fundraiser.
4. Hutt St Centre is not able to assist in the coordination of any fundraising activities or events. Hutt St Centre is unable to develop and distribute promotional material, or provide any goods or services to assist in the running of your fundraising activity or event.
5. Hutt St Centre must be referred to by its official brand name, 'Hutt St Centre', without a preceding 'the' and by using the abbreviated form of Street.
6. Fundraisers must clarify that they are raising funds on behalf of Hutt St Centre, rather than naming Hutt St Centre as the organisation running the activity or event.
7. The fundraiser is not permitted to approach members of the general public with door to door, street or telephone collections as part of their fundraising activity or event.
8. Hutt St Centre reserves the right to withdraw approval on a third party community fundraising activity or event at any time if terms and conditions have been breached, and/or the organiser is at risk of damaging the reputation of Hutt St Centre.
9. Loan of Hutt St Centre's promotional material are approved on a case by case basis. Any promotional material borrowed from Hutt St Centre, must be collected by the organiser and returned within 7 days from the conclusion of the fundraising activity or event. Items to be collected from 261/263 Halifax Street, Adelaide, between our office hours Monday to Friday 9am-4:30pm.
10. Fundraisers are required to send all proceeds raised to Hutt St Centre within 14 days from the conclusion of the fundraising activity or event.